

## Document Storage

Do you have two storage units clear full of paper documents that you have to store for years to stay compliant with the state? Wouldn't a couple of CDs or DVDs make more sense?

Online storage of documents is a popular decision, and for good reason:

- Documents stored online are easy to access from anywhere there is an internet connection.
- Digital indexing is far easier and more efficient than traditional filing.
- Backup is a snap
- Storage space is minimal - (1 dvd can hold the backup for up to 5000 files) - How many did you close last year?
- Environmentally friendly - Market yourself as a "Green Brokerage"

Broker Office Solutions makes keeping track of paperwork simple and efficient. We don't charge "per transaction". It just doesn't make sense to penalize a brokerage for doing their job well. Document storage is included in your monthly subscription price.