

## Agent Support/Communication

Agents are the center of any brokerage. Boss allows you to give them the tools to stand out from the competition. Agents can have their own subscription to our companion tool, Agent Office Solutions which allows them to take advantage of many additional features. Some features include, Broker Notes, Library, Reminders, and Invoicing. BOSS gives you the tools for your agents to stand out from the competition. Our supporting program, Agent Office Solutions adds many additional features.

- Broker Notes: One of the biggest features of AOS is that it allows agents to review their file online. This way they can look to see what's missing, See Broker Notes and much more. See the section on Agent Office Solutions for more information on this companion product.
- Library: As a Broker there's no doubt you have a myriad of training tools, support documents, and Brokerage Forms you'd like to give your agents access to. Now this is simple and online. With your Brokerage Library, your agents just need to log in and fill out print or send.
- Reminders: Reminding staff and agents of important dates is easy. Company events, Training schedules, Holidays, Etc.
- Invoicing: When an agent makes a purchase or has an outstanding bill for any service, you can generate an invoice and send directly to their AOS site.
- Contacts: Keep all of your contacts in one place and assign access to any of your staff.

[Previous \(Transaction/Brokerage Management\)](#)[Next \(Tools & Information\)](#)